

8 January 2007

Dear Councillor

RISK MANAGEMENT STEERING GROUP

A meeting of the Risk Management Steering Group will be held in the Chairman's Office at the Council Offices, London Road, Saffron Walden, on Tuesday 16 January 2007 at 2.00 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 10 October 2006.
- 3 Business arising.
- 4 Terms of Reference.
- 5 Management of significant business risks.
- 6 Review of Corporate Business Risk Registers.
- 7 Date of next meeting - 3 April 2007 at 4.00 pm.
- 8 Any other items which the Chairman considers to be urgent.

To: Councillors S C Jones and A J Ketteridge

Also to:- R Danton, J Dear, S Martin, J Mitchell, P O'Dell and M Perry.

Lead Officer: Simon Martin

Committee Officer: Mick Purkiss